

# How Group 4 will book on Book My Vaccine – step by step

You will receive an invitation via email or text message when you become eligible to book your vaccination.

In some situations where people don't have a mobile phone or email address, they may be contacted by phone or letter.

Kia ora [first name],

**You can book your free COVID-19 vaccination appointments now.**

You'll need to book 2 appointments and it's very important you get both doses of the vaccine – this will give you the best protection.

You can also make vaccination bookings for anyone aged 16 and over in your whānau by calling the COVID Vaccination Healthline on **0800 28 29 26**.

**How to book your free COVID-19 vaccination appointments**

To book your vaccination, go to **BookMyVaccine.nz**

When you book, you will need to provide your name, date of birth and contact information. You can view our privacy policy at: **BookMyVaccine.nz/privacy**

You can ask your whānau or a friend to help you book your appointment if you need assistance.

If you want more information about vaccination or if you're not able to book online, you can call the COVID Vaccination Healthline on **0800 28 29 26**.

All calls are free and the team are available from 8am to 8pm, 7 days a week. You can ask for an interpreter if you need one.

You may receive a letter or an SMS from us with information about how to book. If you've already made your vaccination bookings, or you've already had your vaccinations, you don't need to do anything else and can ignore this email.

Ngā mihi,  
**The Ministry of Health**



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against  
COVID-19



Please do not reply to this email, this inbox is not monitored.

## Contact us

**Phone**  
0800 28 29 26

**Email**  
booking@vaccine.covid19.health.nz

**Postal address**  
Ministry of Health  
PO Box 5013  
Wellington 6140

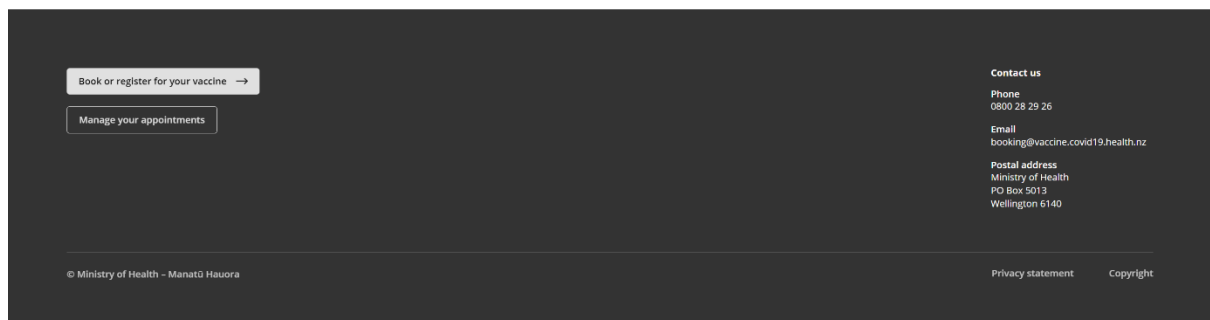
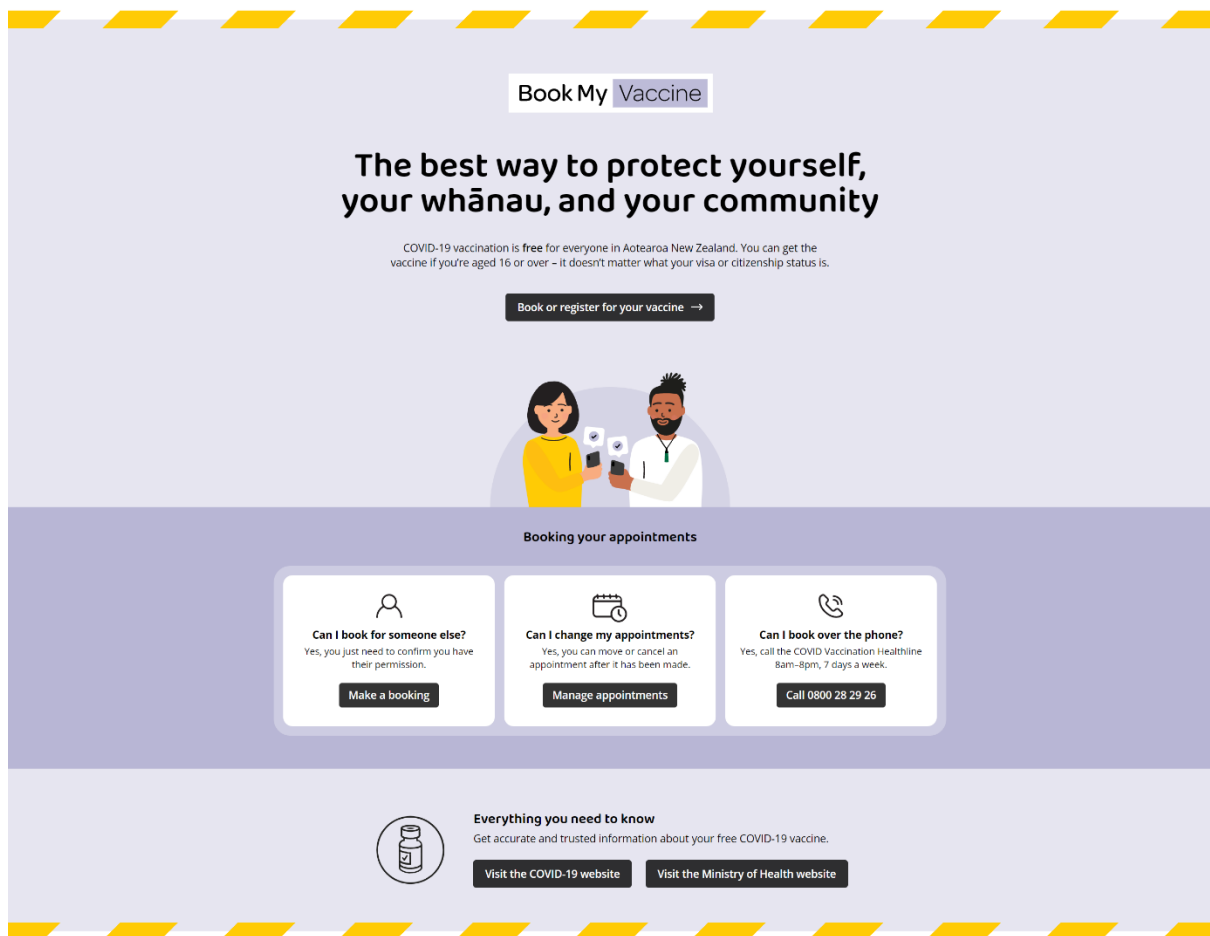
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[Privacy statement](#)

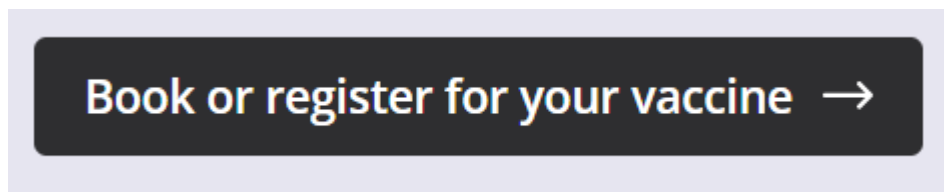
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The invitation will contain a link to visit the Book My Vaccine site:

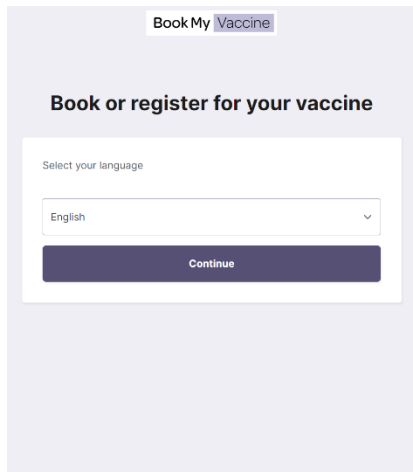


When you click on this button – you'll go to the booking tool:



You're invited to pick your language.

English, te reo Māori, Sāmoan and Tongan will be live on 28 July, with more languages being added.

A screenshot of the 'Book My Vaccine' website. At the top, there is a header with the text 'Book My Vaccine'. Below this, the main heading is 'Book or register for your vaccine'. Underneath, there is a section titled 'Select your language'. It features a dropdown menu with 'English' selected. Below the dropdown is a dark blue button labeled 'Continue'.

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against  
cancer

Ministry of  
HEALTH

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The next step is confirmation of eligibility. If the person is eligible, they can continue to book now. If they're in a group not currently being vaccinated, they can leave their details and will be invited back to pick booking times when they are eligible (screenshots of this process later in this document).

A screenshot of the 'Book My Vaccine' header, showing the text 'Book My Vaccine' in a dark blue box.

## Book or register for your vaccine

If you're aged 65 or over, or you're in groups 1, 2, or 3 – you can book your COVID-19 vaccinations now. You need to be aged 16 or over to get a vaccine.

Begin by answering the questions below. If you're eligible, you can book your vaccinations. If you're not, you can register your details and we'll let you know when it's your turn.

### Privacy and how we use your information

To get your vaccinations, you will need to provide the Ministry of Health with some personal information. We will store it securely, and use it if we need to contact you. We will also provide it to those involved with your appointments.

[Read the Ministry of Health vaccine booking system privacy statement](#)

☐ I have read this privacy statement, and understand that people involved with my appointments will use the information I provide.

### Access code (optional)

If you have been given an access code, please enter it here.

People are then asked if they're 60 or over.

If you're under the age of 60 – you have an opportunity to state if you're in group 1, 2, or 3. This is because people who aren't in the eligible group 4 age bands still need to be able to book if they're in groups 1, 2, or 3. For example, recently pregnant people or those diagnosed with cancer.

Are you aged 65 or over?

☐ Yes

☒ No

Are you in Groups 1, 2, or 3?

**Group 1** – Border and managed isolation and quarantine (MIQ) workers and the people they live with.

**Group 2** – High-risk frontline workers and people living in high-risk places. This includes, but is not limited to:

- people living and working in long-term residential environments (not including halls of residence or boarding schools)
- people who care for older Māori and Pacific people.

[More information about who's included in Group 2](#)

**Group 3** – People who are at risk of getting very sick from COVID-19. This includes, but is not limited to:

- people eligible for a publicly funded influenza vaccine
- pregnant people
- disabled people and their carers
- people diagnosed with severe mental illness
- people who are severely obese (defined as a BMI  $\geq 40$ )
- people with high blood pressure requiring 2 or more medications for control.

[More information about who's included in Group 3](#)

☒ Yes

☐ No

If you're eligible – you can then say if you've already had one dose. The booking tool will calculate when you're eligible for your next vaccine based on the date you input. For Pfizer, the system will calculate 21 days, for all other vaccines (not including Janssen which is one dose) the system will calculate 28 days.

Have you had your first dose of a COVID-19 vaccine?

☒ Yes

☐ No

What type of vaccine was it?

If you've had Janssen, you do not need to make any more appointments, you are fully vaccinated. For any vaccine not including Pfizer, select 'Other' below.

☐ Pfizer

☐ Other (for example: Moderna, AstraZeneca, and Novavax)

What date did you have your first dose?

covid Please check your records to be as accurate as you can.

Day Month Year

Continue

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You'll be asked for further details to register your booking.

Book My Vaccine

## Your details

If you're making a booking for someone else make sure you answer all questions on their behalf.

First name

Middle name (optional)

Last name

Date of birth

You have to be 16 or over to get a COVID-19 vaccine.

Day Month Year

Help us match you with your National Health Identification number (NHI)

Matching you with your NHI number means there's a formal record of your vaccination. The more information you provide now, the quicker your appointment will be.

Are you known by, or have been known by, any other names? This may be your preferred, other, or previous names.

Other first name (optional)

Other last name (optional)

Gender

<input type="radio"/> Female
<input type="radio"/> Male
<input type="radio"/> Non-binary
<input type="radio"/> Prefer not to say

Ethnicity

<input checked="" type="checkbox"/> NZ European
<input type="checkbox"/> Māori
<input type="checkbox"/> Pacific peoples
<input type="checkbox"/> Asian
<input type="checkbox"/> Middle Eastern / Latin American / African
<input type="checkbox"/> Other ethnicity

Address (optional)

[Enter address manually](#)

National Health Identification number (optional)

You can find your NHI number on a prescription or prescription receipt, a prescription medicine label, a hospital letter, an x-ray or test result, or your patient portal (ManageMyHealth).

[Find out more information on NHI numbers](#)

Do you require special assistance during your appointment?

<input type="radio"/> Yes
<input checked="" type="radio"/> No

How would you like to receive your appointment confirmation and reminders?

Reminders are sent by email or text the day before your appointment.

<input type="radio"/> Email
<input type="radio"/> Contact number
<input type="radio"/> Email and contact number

Complete your bookings

[Back](#)

The contact fields look like this:

**How would you like to receive your appointment confirmation and reminders?**

Reminders are sent by email or text the day before your appointment.

<input type="radio"/> Email
<input type="radio"/> Contact number
<input checked="" type="radio"/> Email and contact number

**Email address**

**Contact number (mobile preferred)**

Use a mobile number if possible.

If you provide a **landline number**, you won't receive a text confirmation, or appointment reminders – but we will use it if we need to contact you about your appointment. You'll need to write down the booking reference provided on-screen when you complete your booking and bring it to your appointment.

**Complete your bookings**

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Once your personal details are entered, you can pick your appointment times.

Book My Vaccine

## You can book your vaccination appointments now

Kia ora – you can book your COVID-19 vaccination appointments now.

Enter a location to find a vaccination centre near you.

If you live in a rural or remote area, you may need to enter your closest town or city.

To book by phone instead, call [0800 28 29 26](tel:0800282926) (8am-8pm, 7 days a week).

**Enter an address, suburb, or postcode**

[Use your current location](#)

**Continue**

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You can pick a convenient vaccination centre near you for your two doses.

Book My Vaccine

## Choose a location

Vaccination centres nearest to Wellington International Airport (WLG) Stewart Duff Drive, Rongotai, Wellington 6022, New Zealand [Change your location](#)

### Thorndon Centre

3.71 kms away

14 Adelaide Road Newtown Wellington Wellington 6011  
[View on map](#)

Open 12am - 11:59pm Mon-Sat

This is the description for Thorndon Centre. This is a temporary information

Choose your appointment dates and times

If you're only booking your second dose you'll see this:

Book My Vaccine

## Choose a date and time for your second vaccination appointment

14 Adelaide Road Newtown Wellington Wellington 6011 [Change your location](#)

We'll automatically calculate the soonest date you can have your second vaccination. This is based on the date of your first dose.

It's very important that you book 2 appointments. You'll have your best protection once you've had both doses.

**Please note:** You should allow at least 2 weeks between the COVID-19 vaccine and the influenza (flu) vaccine, and 4 weeks after an MMR and/or the chickenpox/shingles vaccine. If you've had any other vaccinations in the last 4 weeks please call [0800 28 29 26](#) for advice.

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### Appointment 2

Choose a date and time

July 2021

< >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

11 appointments available

For Wednesday July 21, 2021

1:30pm

2:00pm

3:00pm

3:30pm

4:00pm

4:30pm

5:00pm

5:30pm

6:00pm

6:30pm

7:00pm



If special assistance is required, people will be asked these questions:

Do you require special assistance during your appointment?

<input checked="" type="radio"/> Yes
<input type="radio"/> No

What assistance do you require?

<input type="checkbox"/> A NZ sign language interpreter
<input type="checkbox"/> Support to make decisions
<input type="checkbox"/> Assistance to move around
<input type="checkbox"/> A longer appointment time
<input type="checkbox"/> A quiet or low sensory environment
<input type="checkbox"/> More space to move around
<input type="checkbox"/> Other

How would you like to be contacted in case we need more detail?

We might need to get in touch to ensure we are able to meet your requirements at your chosen vaccination site.

<input type="radio"/> Phone call
<input type="radio"/> Email

When you have successfully completed your booking, you'll see your confirmation:

Book My Vaccine



**Your vaccinations are booked. Please keep a record of your booking reference.**

Your booking reference is  
**nca3zy81ha**  
and an email has been sent to  
**rachael.hockridge@gmail.com**

## Booking details

### Appointment 1

Wednesday July 21 2021, 3:30PM

Thorndon Centre

14 Adelaide Road Newtown Wellington Wellington 6011

### Appointment 2

Friday August 20 2021, 12:30PM

Thorndon Centre

14 Adelaide Road Newtown Wellington Wellington 6011

First name



**Last name**

~~Hockridge~~

**Date of birth**

09-04-1992

**Gender**

Female

**Ethnicity**

Pacific peoples

**Do you require special assistance during your appointment?**

No

**How would you like to receive your appointment confirmation and reminders?**

Email and contact number

**Email address**

rachael.hockridge@gmail.com

**Contact number (mobile preferred)**

+64212046458

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## What to expect when you get your vaccinations

[Find out what will happen at your COVID-19 vaccination appointments](#)

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The email confirmation message looks like this:

## **Booking confirmed**

Kia ora rachael,

This is confirmation that your COVID-19 vaccinations have been booked.

It's important to keep this email and show this code when you arrive at your vaccination appointment.

**Your booking reference is**

**nca3zy81ha**

### **Vaccinations are booked for**

rachael hockridge

### **Appointment 1**

Wednesday July 21 2021 at 03:30PM

Thorndon Centre

14 Adelaide Road Newtown Wellington Wellington 6011

### **Appointment 2**

Friday August 20 2021 at 12:30PM

Thorndon Centre

14 Adelaide Road Newtown Wellington Wellington 6011

**This is the description for Thorndon Centre. This is a temporary information**

### **Can't make it?**

You can cancel or reschedule online at [bookmyvaccine.nz/manage](https://bookmyvaccine.nz/manage) or call the COVID Vaccination Healthline on 0800 28 29 26 (8am–8pm, 7 days a week).

If you elected to receive text confirmation, it will look like this:



If you need to cancel or change your bookings, you can go to the manage your appointments page.

Book My Vaccine

## Manage your appointments

You can change the date or time of your appointments or cancel your booking.

Select your language

English

Provide either the contact number or email address you used to make your booking

☒ Contact number

☐ Email address

**Contact number**

Enter the mobile or landline number you used to book your appointment(s).

**Booking reference**

You can find this in your appointment confirmation email or text.

Continue

If you can only register at this stage, you'll see this:

Book My Vaccine

## You can get a vaccination later in the year

It's not your turn to be vaccinated just yet, but you'll be able to get your vaccinations later in the year.

[Key dates for different age bands](#)

If you register your details we can let you know when it's your turn to book.

**First name**

**Middle name (optional)**

**Last name**

**Date of birth**

You have to be aged 16 or over to get a COVID-19 vaccine

Day    Month    Year

**Help us match you with your National Health Identification number (NHI)**

Matching you with your NHI number means there's a formal record of your vaccination.

**Are you known by, or have been known by, any other names?**

This may be your preferred, other, or previous names.

**Other first name (optional)**

**Other last name (optional)**

**Gender**

<input type="radio"/> Female
<input type="radio"/> Male
<input type="radio"/> Non-binary
<input type="radio"/> Prefer not to say

**Ethnicity**

<input type="checkbox"/> NZ European
<input type="checkbox"/> Māori
<input type="checkbox"/> Pacific peoples
<input type="checkbox"/> Asian
<input type="checkbox"/> Middle Eastern / Latin American / African
<input type="checkbox"/> Other ethnicity

**Address (optional)**

[Enter address manually.](#)

**National Health Identification number (optional)**

You can find your NHI number on a prescription or prescription receipt, a prescription medicine label, a hospital letter, an x-ray or test result, or your patient portal (ManageMyHealth).

[Read more about NHI numbers](#)

How would you like to receive your notification when it's your turn to book?

We can only send notifications to email and mobile numbers.

☐ Email

☐ Text message

☒ Email and text message

Email address

Mobile number

Register

Confirmation message when you're registered:

Book My Vaccine



**Ka pai! We'll be in touch when your age group is able to book.**

[Key dates for different age bands](#)