

MINUTES OF A MEETING OF THE BOARD OF SOUTH CANTERBURY DISTRICT HEALTH BOARD HELD ON FRIDAY, 29 JANUARY 2010 IN THE EDUCATION CENTRE AT SOUTH CANTERBURY DISTRICT HEALTH BOARD AT 10.30 AM

PRESENT

Mr M. Cleverley, Chair
Mr R. Luxton, Deputy Chair
Mr P. Binns, Member
Mr N. Anderson, Member
Ms F. Pimm, Member
Ms N. Hornsey, Member
Mr T. Kennedy, Member
Mrs N. Whytock, Member

APOLOGIES

Mrs J. Gilbert, Member

IN ATTENDANCE

Mr C. Fleming, Chief Executive Officer
Mr R. Standeven, GM Finance & Information
Mrs M. Hill, GM Planning & Funding
Ms S. Powell, Director of Nursing, Midwifery & Allied Professions
Mr W. Taine, Incoming Chief Medical Advisor
Ms A. Goss, Communications Adviser
Mrs J. Williams, Minute Taker

The Chair welcomed Ms Powell to the meeting and advised that as part of good clinical contribution within the organisation the Chief Medical Officer and the Director of Nursing, Midwifery & Allied Professions would be attending every second Board Meeting.

The Chair advised that due to travel delays in Wellington Mr McKernan, Director General of Health would not be attending the Board meeting.

DECLARATIONS OF INTEREST (Item 2)

Ms Hornsey advised she was no longer Commissioner : Woodbury Primary School.

The Board Members Interest Register was **noted**.

CONFIRMATION OF MINUTES OF MEETING HELD 11 DECEMBER 2009 (Item 3)

It was **agreed** that the minutes of the meeting of members held on 11 December 2009 be **confirmed**.

MATTERS ARISING FROM THE MINUTES (Item 4)

Management advised that a report would be provided to the Audit & Assurance Committee at their next meeting on the requirement to provide a seismic report with each building consent application.

BOARD ACTION PLAN (Item 5)

The Board **received** the report.

AUDIT & ASSURANCE COMMITTEE APPOINTMENT

Mr Cleverley advised that due to his appointment as Chair of the SC DHB he would now be stepping down as Deputy Chair of the Audit & Assurance Committee and moved that Ms Hornsey be appointed as Deputy Chair of the Audit & Assurance Committee. Mr Cleverley would still be a member of the Audit & Assurance Committee.

The Board **approved** the appointment of Ms Hornsey as Deputy Chair of the Audit & Assurance Committee.

CHIEF EXECUTIVE REPORT (Item 6)

Management advised the overall financial performance of the DHB had slipped from \$666k favourable at the end of October to very close to budget by the end of December and had raised concern both internally and also from the National Health Board. The interim Director of the NHB requested and has been provided with an explanation for the deterioration and an assurance that the forecast was going to remain intact.

Management tabled letters from the National Business Unit and the Minister of Health and advised the National Business Unit were concerned at the monthly trend, year to date and year end forecast of collective DHBs. From this point Board's will be reviewed from three perspectives – trend of monthly variance, year to date variance and year end forecast. DHBs will be grouped into categories using the three perspectives i.e. Excellent, Good, Satisfactory, Need Watch, Close Watch and Intensive. Management reported that the DHB had been categorised as 'Good'.

The Board **received** the report.

FINANCIAL REPORTS (Item 8)

Management reported that forecasts had been reviewed this month and the overall result remained in line with plan, with an improved Funder result offsetting deteriorations in the Provider and Governance results.

The Board **received** the report.

The Chair welcomed Mr Taine to the meeting.

HOSPITAL ADVISORY COMMITTEE MEETING HELD ON 29 JANUARY 2010 (Item 7)

The Board **received** a verbal report from the Committee Chair on matters considered at the meeting of 29 January 2010. The Chair advised there was one recommendation that he would like discussed in public excluded section of the meeting.

SOUTH CANTERBURY HEALTH FOUNDATION (Item 8A)

The Board:

- **Received** the report
- **Approved** the concept that the Board may need to look for public support for key initiatives such as MRI and Workforce Development
- Management to explore the three potential options identified and any other ideas that arise and report back to a future Board meeting.

ORGANISATIONAL VALUES (Item 8B)

The Chair advised that the values need to be lived from 'Board to Ward' and it was vital that members could also identify and aspire to the values within the organisation.

The Board:

- **Received** the report
- **Supported** the adoption of the proposed Values and Behaviours identified
- **Noted** formal adoption of the Values and Behaviours would be through the finalisation of the District Annual Plan

UPDATE ON CHANGES & CHALLENGES NATIONALLY (Item 9)

Further to earlier advice from the Chair the Director General of Health was unable to attend the Board meeting due to travel delays but intended on attending a future Board meeting.

PUBLIC EXCLUDED RESOLUTION (Item 10)

The Board **resolved** that in accordance with the provisions of clause 32 of the 3rd schedule of the New Zealand Public Health and Disability Act 2000 ("the Act") that the public be excluded from the following part of this meeting in order that the Board may consider:

1. Primary Health Establishment Board Update
2. Planned Respite Care Beds
3. 2010/11 District Annual Plan
4. Industrial Relations
5. Incident Management for November/December 2009
6. Legal Issues

The reason for passing this resolution in relation to

- Primary Health Establishment Board Update
- Planned Respite Care Beds
- 2010/11 District Annual Plan
- Legal Issues

is that the public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the Official Information Act 1982, being -

- (a) Information that would enable the Board to carry out, without prejudice or disadvantage, commercial activities (S. 9 (2) (i) Official Information Act 1982)

The reason for passing this resolution in relation to

- Industrial Relations

is that the public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the Official Information Act 1982, being -

- (a) Information that would enable the Board to carry on, without prejudice or disadvantage, negotiations (S. 9 (2) (j) Official Information Act 1982).

The reason for passing this resolution in relation to

- Incident Management for November/December 2009

is that the public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the Official Information Act 1982, being -

- (a) Information that relates to the privacy of natural persons S. 9 (2) (a) Official Information Act 1982

The grounds on which this resolution is based are those contained in clause 32 (a) 3rd schedule of the Act.

RESUME PUBLIC SESSION RESOLUTION (Item 17)

The Board **resolved** to resume in open meeting and actions taken with the public excluded were **confirmed** by the Board.

PLANNED RESPITE CARE BEDS (Item 12)

The Board:

- **Received** the report
- **Approved** option 3 as the preferred solution for Planned Respite Care Beds
- **Delegated** authority to the Chief Executive Officer to negotiate option 2 in the event that option 3 is unachievable
- **Noted** that management would need to negotiate with the preferred provider for the Dementia Bed capacity

PRIMARY HEALTH ESTABLISHMENT BOARD UPDATE (Item 11)

The Chair welcomed members of the Establishment Board who presented their recommendations to the Board on the structure for primary care in South Canterbury.

The Board:

- **Received** the report
- **Approved** progress to date

2010/11 DISTRICT ANNUAL PLAN (Item 13)

The Board:

- **Received** the report
- **Supported** the draft DAP priorities as the focus for the development of the District Annual Plan and Statement of Intent
- **Noted** the format for the District Annual Plan
- **Noted** the Funding and Budget details for the 2010/11 plan
- **Noted** that the funding summary indicates a small deficit for the 2010/11 plan which management would be endeavouring to eliminate prior to the submission of the draft District Annual Plan at the February Board meeting

There being no further business the meeting concluded at 2.35 pm

Chair

Date 26 February 2010