

Memo

To: DHB BOARD

From: Chris Fleming, Chief Executive Officer

Date: 18 February 2010

Re: **AUDIT & ASSURANCE COMMITTEE AGENDA RESOLUTIONS**

The Audit & Assurance Committee meets on 24 February 2010. The papers contain some resolutions recommending actions to the Board.

In order to enable due process to be followed these recommendations are documented below. Subject to the deliberation of the Audit & Assurance Committee deliberations these resolutions may stand on the day, they may be modified or withdrawn.

The recommendations centre around two key issues:

1. Audit & Assurance Committee - Terms of Reference
2. Seismic Review

The Terms of Reference were due for review in August 2009. The review was delayed to allow the new Chair of the Audit & Assurance Committee to assume his role, as well as to allow for the change in our Board Chairmanship. The Terms of Reference are attached for reference.

In December Management recommended that a Seismic Review of Timaru Hospital be undertaken. The Board requested clarification around the need for such a review and requested that this be discussed with the Audit & Assurance Committee. This was covered off in a paper to the Audit and Assurance Committee and as such the recommendation is represented below for Board consideration.

Recommendation

That the Board:

- **Receives** this report
- **Approves** the Audit & Assurance Committee Terms of Reference with a further review in February 2011
- Approves that a Seismic Review of Timaru Hospital be undertaken in the 2009/10 financial year up to a maximum unbudgeted cost not exceeding \$70,000

Chris Fleming