

MINUTES OF THE MEETING OF THE HOSPITAL ADVISORY COMMITTEE HELD ON FRIDAY, 25 NOVEMBER 2011 IN AORAKI MEETING ROOM, EDUCATION CENTRE, HIGH STREET, TIMARU

PRESENT

Ms N. Hornsey (Chair)
Mr T. Kennedy
Mr P. Annear
Mr D. Sibley
Ms C. Miller
Mrs R. de Joux

APOLOGIES (Item 1)

Mr W. Isaacs
Mr P. Dalziel
Mr C. Fleming, Chief Executive Officer
Ms C. Murphy, General Manager Quality & Risk
Ms Sam Powell, Director Nursing Midwifery and Allied Health
Mr B. Taine, Chief Medical Officer
Ms K. Waller

IN ATTENDANCE

Ms C. Nolan, General Manager Secondary Services
Mr N. Trainor, General Manager IT, Finance & Commercial
Ms J. Brosnahan, Nurse Advisor Primary & Community Services
Ms K. Foster, Nurse Coordinator Quality & Risk
Ms D. Bryce, Minute Taker

DECLARATIONS OF INTEREST (Item 2)

The Committee Members Interest Register was **noted**.
Additions added as follows:
Peter Dalziel
Nicola Hornsey

CONFIRMATION OF MINUTES OF MEETING HELD ON 30 SEPTEMBER 2011 (Item3)

It was **agreed** that the minutes of the meeting of the Hospital Advisory Committee held on 30 September 2011 be **confirmed**.

MATTERS ARISING FROM THE MINUTES (Item 4)

Mr Annear raised the absence of the Health Pathways presentation scheduled for this meeting. Ms Nolan replied advising the clinical leads for this project are all apologies for this meeting. This has been noted as an item to be presented at the January 2012 meeting.

HOSPITAL ADVISORY COMMITTEE ACTION PLAN (Item 5)

The Board **received** the report

FINANCIAL REPORT (Item 6)

Report taken as **read**

Mr Trainor gave a brief overview of report highlighting a \$44K favourable result for the month and \$63K favourable result year to date and is forecasting a \$24K surplus against a budget surplus of \$58K.

Discussions were held around the Mental Health ring fencing, in particular the return of Mental Health revenue to the funder. Ms Nolan gave a brief explanation on the background to this matter.

The committee **received** the report.

BASE MEDICAL/SURGICAL VOLUMES (Item 7)

Report taken as **read**

Ms Nolan gave a brief review of report, highlighting that the narrative for each table has now been added to enable better understanding of the figures reported.

Mr Kennedy queried if Timaru Hospital would at sometime get more beds. Ms Nolan replied that this would be part of the site facility planning process. Mr Trainor also replied advising that an increase of beds in Timaru Hospital is unlikely.

Ms Nolan continued to give overview of the Health Target report.

The committee **received** the report.

ELECTIVE SERVICES PATIENT FLOW INDICATORS (Item 8)

Report taken as **read**

Ms Nolan commented on the non compliance of ESPI 2 with 22 patients waiting greater than 6 months for their First Specialist Assessments (FSAs), explaining that this is mainly driven by the backlog of Cardiology FSAs and the reduction of outpatients clinics. Ms Nolan advised that the SCDHB has managed to source additional cardiology clinics in the last two weeks from a private cardiologist based in Christchurch and although this is not ideal, it will allow the service to work through the back log. Discussions were held around this subject. The Chair Ms Hornsey summarised by saying that while it is not satisfactory, there is planning in place for improvement. Ms Nolan stated that acute cardiac needs are being met, the above pertains to elective cardiology service only.

The committee **received** the report.

BALANCED SCORECARD (Item 9)

Report taken as **read**

Ms Nolan gave a brief overview of report.

Mr Annear asked for clarification in the form of a presentation to be provided to the committee on the triage & scoring system used in the Emergency Department detailing how the patient journey flows through the department for both minor and major presentations. It was also suggested that information on the patient demographic profile and frequent attendees that do present to ED would also be beneficial to the committee.

Mr Kennedy raised the difficulty for residents to get into a General Practitioner in Timaru and queried what the process was when a committee member was asked to advise on such requests. Ms Nolan advised that the brochure outlining the process to get enrolled with a GP in Timaru will be tabled at the next meeting.

Chair Ms Hornsey commented on the narrative of this report and requested that the wording be modified for better understanding of the report.

The committee **received** the report.

CLINICAL COUNCIL UPDATE (Item 10)

Report taken as **read**

It was noted that the Clinical Council work plan will be available for the next committee meeting on 27 January 2012.

The committee **received** the report.

DISCHARGE BY 11 AM PROJECT METRICS (Item 11)

Report taken as **read**

Ms Foster gave brief overview of report. Ms de Joux queried if we are comparable to other DHBs around the country in regard to the discharge by 11am target. Ms Nolan replied that

all DHBs are grappling with the target and continue to work on this matter as there are real benefits to be gained for overall patient flow through the hospital system.

The committee **received** the report.

COMPLAINTS TO HDC INVOLVING SOUTH CANTERBURY DISTRICT HEALTH BOARD (Item 12)

Report taken as **read**

Ms Foster gave a brief overview of report, highlighting there was only one complaint about the care provided by SCDHB which related to public hospital care during this period.

The committee **received** the report.

EQUIP4 ACCREDITATION PERIODIC REVIEW REPORT (Item 13)

Report taken as **read**

Ms Foster gave an overview of the report advising that the surveyor was able to affirm the Moderate Achievement (MA) ratings in all mandatory standards.

The committee **received** the report.

PUBLIC EXCLUDED RESOLUTION (Item 14)

The committee **resolved** that in accordance with the provisions of clause 32 of the 3rd schedule of the New Zealand Public Health and Disability Act 2000 (“the Act”) that the public be excluded from the following part of this meeting in order that the committee may consider:

- Complaint Management for September/October 2011
- Incident Management for September/October 2011
- Talbot Park

The reason for passing this resolution in relation to:

Complaint Management for July/August 2011

Incident Management for July/August 2011

Is that the public conduct to the privacy of the meeting would be likely to result in the disclosure of:

- a) information that relates to the privacy of natural person (S.9 (2) (a) Official Information Act 1982)

The grounds on which this resolution is based are those contained in clause 32 (a) 3rd schedule of the Act.

The reason for passing this resolution in relation to:

Talbot Park

is that the public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the Official Information Act 1982, being –

- a) information that would likely unreasonably to prejudice the commercial position of the South Canterbury Health Board (S.9 (2) (b) (ii) Official Information Act 1982)

The grounds on which this resolution is based are those contained in clause 32 (a) 3rd schedule of the Act.

RESUME PUBLIC SESSION RESOLUTION (Item 19)

There being no further business the meeting concluded at: 10.26am

Chair Date