

**MINUTES OF A MEETING OF THE BOARD OF SOUTH CANTERBURY DISTRICT HEALTH BOARD HELD ON FRIDAY 9 DECEMBER 2011 IN THE EDUCATION CENTRE AT SOUTH CANTERBURY DISTRICT HEALTH BOARD AT 10.30 AM**

**PRESENT**

Mr M. Cleverley, Chair  
Mr R. Luxton, Deputy Chair  
Mr P. Annear, Member  
Mr P. Binns, Member  
Mrs R. Crawford, Member  
Ms N. Hornsey, Member  
Mr W. Isaacs, Member  
Mr T. Kennedy, Member  
Mr P. Lyman, Member  
Mr R. Smith, Member (until 12 midday)  
Mrs N. Whytock, Member

**APOLOGIES**

Ms N. Hornsey (for lateness)

**IN ATTENDANCE**

Mr C. Fleming, Chief Executive Officer  
Mrs M. Hill, GM Strategy, Planning & Accountability  
Mr N. Trainor, GM Finance, IT & Commercial  
Ms F. Pimm, GM Primary & Community Services  
Dr B. Small, Chief Primary Care Medical Officer  
Ms S. Powell, Director of Nursing, Midwifery & Allied Health  
Ms A. Goss, Communications Advisor  
Mrs J.M. Williams, Minute Taker

**DECLARATIONS OF INTEREST (Item 2)**

The Board Members Interest Register was **noted**.

**CONFIRMATION OF MINUTES OF MEETING HELD 28 OCTOBER 2011 (Item 3)**

It was **agreed** that the minutes of the meeting of members held on 28 October 2011 be **confirmed**.

**MATTERS ARISING FROM THE MINUTES (Item 4)**

Nil

**BOARD ACTION PLAN (Item 5)**

The Board **received** the report.

**CHIEF EXECUTIVE REPORT (Item 6)**

Management advised the operational performance for the DHB in October had continued on track. The Emergency Department attendances reduced from the September peak and both triage times and performance against the 6 hour target saw an improvement which had continued on through November. The action plan that had been put in place had certainly delivered given the November results.

The Chair on behalf of the board congratulated staff in succeeding in meeting targets and asked management to pass on.

### **MAORI HEALTH ADVISORY COMMITTEE UPDATE (Item 8)**

The Board **received** a verbal report from the Chair of the Maori Health Advisory Committee on matters discussed at the meeting held on 22 November.

Mr Lyman advised that Tewera King & Wendy Heath had been appointed to the Suicide Prevention Group.

Mr Lyman reported that the Committee **recommended** to the Board:

1. That the hui at Arowhenua Marae to seek Maori input into the proposed Annual Plan be held on 16 February 2012 commencing at 5.30pm with a powhiri/mihi, dinner and the meeting to follow at 6.30pm.

Mr Cleverley asked that the hui now be held on either 13 or 14 February 2012 with the hui commencing at 5.30pm.

The Board **agreed** that the hui be held on 14 February 2012 at the Arowhenua Marae.

### **DSAC UPDATE (Item 9)**

The Board **received** a verbal report from the Chair of the Disability Support Advisory Committee on matters discussed at the meeting held on 6 December 2011. No recommendations arose from the meeting.

### **CPHAC UPDATE (Item 10)**

The Board **received** a verbal report from the Chair of the Community & Public Health Advisory Committee on matters discussed at the meeting held on 9 December 2011. No recommendations arose from the meeting.

Mr Luxton advised that a presentation on Aoraki Healthpathways was given and was extremely informative. Mr Cleverley asked that the Aoraki Healthpathways presentation be presented to board members.

### **FINANCIAL REPORTS (Item 11)**

Management circulated the financial reports for November 2011.

The Board **received** the reports.

### **TARGET 30 EFFICIENCY & SAVINGS (Item 12)**

The Board **received** the report and **endorsed** year to date savings of \$237,965.

### **CAPITAL EXPENDITURE – CRITICAL CARE MONITORING (Item 13)**

The Board:

- **Received** the report
- **Approved** the purchase of the Drager Critical Care Monitoring System for a total of \$777,157
- **Noted** the wireless component was included in the earlier wireless business case approval

### **SITE MASTER PLANNING – CONTRACT (Item 14)**

The Board:

- **Received** the report
- **Approved** the contract with Sapere for the Site Master Planning at a cost of \$133,600

### **NATIONAL HEALTH TARGETS 1<sup>st</sup> QUARTER 2011/12 (Item 15)**

The Board:

- **Received** the report
- **Noted** the positive performance across the Health Targets
- **Noted** that action had been taken to address the slippage in the Shorter Stays in ED performance

### **KNOWING HOW WE ARE DOING (Item 16)**

The Board **received** the report.

### **NATIONAL HEALTH BOARD PERFORMANCE INDICATOR REPORTING (Item 17)**

The Board:

- **Received** the report
- **Noted** the overall achievements year to date

### **PRIMARY CARE PERFORMANCE PROGRAMME REPORT (Item 18)**

The Board **received** the report.

### **CLINICAL GOVERNANCE REVIEW (Item 19)**

The Board:

- **Received** the report
- **Endorsed** the Review of Clinical Governance Arrangements report as the basis for moving forward
- **Noted** that feedback from stakeholders involved would influence the final shape of the implementation plan which would be developed over the next few months

## **ALL DHB QUARTERLY REPORT (Item 20)**

The Board **received** the report.

## **PUBLIC EXCLUDED RESOLUTION (Item 21)**

The Board **resolved** that in accordance with the provisions of clause 32 of the 3<sup>rd</sup> schedule of the New Zealand Public Health and Disability Act 2000 ("the Act") that the public be excluded from the following part of this meeting in order that the Board may consider:

1. Industrial Relations
2. Chief Executive Report
3. Laundry Pricing Review
4. Legal Update
5. Incident Management September/October 2011
6. Annual Serious & Sentinel Event National Report Release
7. MRI Update
8. Aoraki MRI Charitable Trust
9. 2012/13 Preliminary Planning Priorities

The reason for passing this resolution in relation to

- Industrial Relations

is that the public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the Official Information Act 1982, being -

- (a) Information that would enable the Board to carry on, without prejudice or disadvantage, negotiations (S. 9 (2) (j) Official Information Act 1982).

The reason for passing this resolution in relation to

- Laundry Pricing Review
- Legal Update
- MRI Update
- Aoraki MRI Charitable Trust
- 2012/13 Preliminary Planning Priorities

is that the public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the Official Information Act 1982, being -

- (a) Information that would enable the Board to carry out, without prejudice or disadvantage, commercial activities (S. 9 (2) (i) Official Information Act 1982)

The reason for passing this resolution in relation to

- Chief Executive Report
- Incident Management September/October 2011
- Annual Serious & Sentinel Event National Report Release

is that the public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the Official Information Act 1982, being -

- (a) Information that relates to the privacy of natural persons S. 9 (2) (a) Official Information Act 1982

The grounds on which this resolution is based are those contained in clause 32 (a) 3<sup>rd</sup> schedule of the Act.

## **RESUME PUBLIC SESSION RESOLUTION (Item 31)**

Mr Kennedy and Mr Annear returned to the meeting.

The Board **resolved** to resume in open meeting and actions taken with the public excluded were **confirmed** by the Board.

## **LEGAL UPDATE (Item 24)**

### Temuka/Geraldine After Hours

Significant discussion was held on this issue and it was **recommended** that the Board:

- **Receive** the report
- **Agree** to delegate the authority to the Chief Executive to enact the recovery of the funds being incurred to cover primary care after hours services by next Friday unless the GPs have agreed to interim solutions or made other arrangements which the CEO endorses.
- **Endorsed** that management should follow the next steps as recommended by Buddle Findlay

### Deed of Assignment and Transfer – Aoraki PHO & SCDHB

The Board:

- **Received** the report
- **Approved** the Deed of Assignment and Transfer between Aoraki PHO and South Canterbury District Health Board

## **LAUNDRY PRICING REVIEW (Item 24)**

The Board:

- **Received** the report
- **Approved** the amendment to the pricing structures for commercial laundry services provided by the District Health Board

## **AORAKI MRI CHARITABLE TRUST (Item 29)**

The Board:

- **Received** the report
- **Endorsed** the proposed Aoraki MRI Charitable Trust Deed

## **SEISMIC COMPLIANCE (ADDITIONAL ITEM)**

The Board **agreed**:

- All Seismic Reports undertaken ten months ago would be peer reviewed
- A comprehensive assessment to be completed on the Gardens Block
- Kowhai House would be vacated
- Laundry Building – seek prices to do remedial work on the laundry and approach Canterbury DHB about the possibility of them providing laundry services for us both from a short term perspective if we are forced to close the building temporarily, as

well as a longer term perspective to determine whether the more costly repairs are warranted or not

- Supply Building – seek prices to do remedial work
- Administration Building – seek prices to do remedial work
- Orderlies – seek prices to do remedial work

There being no further business the meeting concluded at 2.25 pm.

Chair

Date 27 January 2011